

# International Amateur Radio Union



## Region 1

STILL RELEVANT

**“STANDING RECOMMENDATIONS”**

**ADOPTED AT IARU REGION 1 CONFERENCES 1950 - 2005**

Working Draft including Amendments because of Constitutional Changes 2003 and 2006  
and changes made at the 2005 General Conference

**February 2008**

**7<sup>th</sup> Edition**

Note: Standing Recommendations that have been Superseded, Deleted or Updated are in  
the Appendices for Reference Only

**October 2011**

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## **COMMITTEE C2 AND C3 STANDING RECOMMENDATIONS<sup>1</sup>**

### **1. IARU REGION 1 CONSTITUTION AND BYE-LAWS (INDEX) - ADOPTION**

1.1 On April 17th, 1987 IARU Region 1 Constitution and its Bye-Laws were unanimously adopted. (See appendix). (Noordwijkerhout 1987)

1.2 The Index to the Region 1 Constitution and Byelaws is adopted. (See doc. TS/90/C3.66) (Torremolinos 1990)

1.3 The Constitution and Bye Laws have been amended at the 22<sup>nd</sup> IARU Region 1 General Conference. (Sun City 2011)

A.1.3.11 Protection of the fundamental, natural and finite resource “frequency spectrum,” to keep it clean and undisturbed from man-made electromagnetic disturbances causing harmful interference to the amateur service and the amateur satellite service.

### **2. REGION 1 NEWS, PAPERS and OTHER PUBLICATIONS**

2.1 Information papers (to a General Conference) may be submitted for publication in Region 1 News.

2.2 It is recommended that all our books and magazines should revise accurately the texts in order to attain a proper use of terminology inside the Amateur Service technical publications. (Noordwijkerhout 1987)

### **3. EXECUTIVE COMMITTEE - PARTICIPANTS**

3.1 It is recommended that the already established practise of inviting the Chairman of the Region 1 permanent HF Committee and permanent VHF/UHF/SHF Committee (Region 1 Bye-Laws B.3.13) to the meetings of the Region 1 Executive Committee, in accordance with art. A.4.11 of the Region 1 Constitution, be continued. (Torremolinos 1990)

3.1.1 It is recommended for the avoidance of all possible doubt, that the travel for all those travelling on Regional business should be confirmed as Economy, using the lowest available fare type. (Lillehammer 1999)

3.1.2 Attendance at working meetings of the EC should be limited to members of the EC only. Standing Recommendation 1.4.2.5 (Torremolinos 1990) should also remain in place, so that the EC may invite the Chairman of the permanent HF Committee and the Chairman of the permanent VHF/UHF/SHF Committee to attend EC meetings. It is recommended that the EC give consideration to limiting such invitations to occasions where a written report from these Chairmen would not be adequate. (Lillehammer 1999)

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<sup>1</sup> Standing recommendations relating to Committee C4 and C5 are carried in the most recent edition of, respectively, the HF Committee and the VHF/UHF/SHF Committee Manager's Handbooks.

3.1.3 All agreed expenditure by the Regional officers on behalf of the International Secretariat should be reimbursed directly by the International Secretariat. The cash flow of Region 1 should not be adversely affected by these activities. (Lillehammer 1999)

#### **4. IARU REGION 1 RECOMMENDATIONS**

4.1.1 It was recommended (concerning the publication of a STANDING RECOMMENDATIONS Booklet) that recommendations adopted at a general Conference are collected, organised and published into a booklet to be circulated to member Societies and that such booklet is updated (if needed) and reprinted after any General Conference.<sup>2</sup> (Torremolinos 1990)

#### **5. CONFERENCE VENUE - ORGANISATION REQUIREMENTS**

5.1 With effect as per the 1990 General conference, Member Societies offering to host any regional general Conference are required to submit detailed information as listed in Rec. 1.2.8.2.<sup>3</sup> (Torremolinos 1990)

5.2 With reference to Rec. 1.2.8.1., adopted, the following recommendations are unanimously agreed:

a) The invitation for hosting of a Region 1 General Conference shall be presented as a formal proposal along with other conference documents not later than 9 months before the coming General Conference in accordance with IARU, Region 1 Bye-Law 1.4 and 1.4.1.

b) The so presented invitation-proposal shall contain the following information concerning the proposed venue:

I. Country and particular town or location and its distance from the nearest international airport as well as the available means of transportation (railway, bus etc) from the airport to the conference site.

II. Site where the conference meetings are proposed to be held, e.g. name and description of the hotel or conference centre (rooms, technical facilities, etc.). If the meeting is to be held in a conference centre, the distance from and the means of transportation to the recommended hotel(s) must be indicated. In any case it is always preferable to hold the conference meetings and accommodation for the delegates "under the same roof" e.g. in the same hotel or hotels spaced by a negligible walking distance.

III. Alternative accommodation for delegations which are unable to meet accommodation costs at the recommended hotel (e.g. nearby cheaper hotels, inns, private rooms etc).

IV. A declaration that the proposing society can and will meet the technical and organizational logistic requirements as listed in Annex A.

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<sup>2</sup> Amended text by the editor

<sup>3</sup> Text amended by editor.

V. An estimate of the prices to be paid for by delegations for accommodation and other associated costs, the cost of renting meeting rooms to be paid for by IARU Region 1 out of Fund 2 and other associated costs as set out in Annex A.

VI. All other information that the Member Society submitting the proposal thinks is relevant for the evaluation of their offer to host a General Conference in their country.

5.3 The proposed venue for a General Conference cannot be changed by the hosting Member Society without the approval of the Executive Committee.

5.4 Member Societies proposing an invitation should, when planning, take into consideration the widely diversified Religions in Region 1, with associated different religious events, (e.g. Easter, Ramadan, etc.). In addition, where applicable, it must be made possible for delegations to fulfil their religious duties, have different meals or meals at different times.

5.5 Proposals made as per para 5.2 shall be considered by the Conference Plenary Meeting after consultation with Conference Committees C2 and C3 in case of need.

5.6 At the Final Plenary Meeting, proposals made as per para. 2 only will be voted upon in secret ballot in the following way:

I. If there is only one invitation proposal, which does not obtain at least 50% of the votes of the Member Societies present and voting, the ballot shall be repeated. If the proposal still does not obtain the required simple majority support, the decision is suspended and the Executive Committee is requested to investigate for an alternative invitation within one-year deadline, after which all obtained invitations are presented to the membership for postal voting. In case of a tie, the proposal firstly presented takes priority.

II. If there are more than 2 invitation proposals, the ballot is taken in two rounds. The first round eliminates the invitation proposals, which obtained the least number of votes and leaves only two invitation proposals, which obtained the highest number of votes.

III. The two invitation proposals, which obtained the highest number of votes, stand for the second round of ballot, at which one must obtain at least 50% of the votes.

IV. If this figure of 50% is not reached the ballot is repeated in which case abstentions are not considered. In the case of a tie, the venue is chosen for country, which never hosted the Region 1 Conference before, provided this country is one of the 2 remaining for the second ballot.

V. If there is no invitation proposal presented to the General Conference, the matter is left to the discretion of the Executive Committee, which will use a procedure similar as per para 6.1.

5.7 If, during the preparations for the General Conference, the EC finds that the hosting society, whose proposal was accepted by the preceding Final Plenary meeting of the preceding Conference, is unable for any reason to fulfil its obligations (e.g. the Member Society's

legal position became uncertain, the changed situation in the country created disastrous inflation so that agreed prices/costs could not be maintained, or the Member Society hosting the coming General Conference does not maintain adequate liaison with the EC for preparation of the Conference work to be done by the Secretariat), the EC is obliged to report the situation to the Member Societies.

In this case, the EC to the best of its knowledge may propose alternative solutions. Priority will then be given to Member Societies, which had submitted invitation proposals to the preceding General Conference.

In such a case, the decision shall be taken by postal vote and by a simple majority of the total member of active Member Societies.

(NOTE: Member Societies who want to send an invitation proposal to host a General Conference and who does not possess Annex A to Document 90/TS/C3.46, may request a copy from Region 1 Office). (De Haan 1993)

5.8 The Treasurer be instructed to ensure that the full effects of the provision for future General Conferences be shown clearly as a proper accrual. (Lillehammer 1999)

5.9 Papers for the General Conferences should be distributed only by e-mail. (Lillehammer 1999)

5.10 The Conference mandates the EC to reconsider the basis of cost sharing for costs of General Conferences, whilst at the same time maintaining the principle of some element of General Conference costs being borne by the hosting member society. (Davos 2005)

## **6 MEMBERSHIP FEES 1997, 1998,1999 and 2000 WAIVE OF the SUBSCRIPTION FEE FOR NEWLY FORMED MEMBER SOCIETIES**

6.1.1 Newly formed Member Societies of IARU Region 1 may be released from their IARU Regional dues for a period of one year from the date of their election to the membership of the Region.

6.1.2 In exceptionally and well-justified cases, the IARU Region 1 Executive Committee may postpone the payment of said dues for a period not exceeding two years.

6.1.3 In exceptionally and well-justified cases, the IARU Region 1 Executive Committee may provisionally decide to waive the payment of said dues to an amount not exceeding the yearly subscription; such a decision to remain provisional until ratified by the General Conference. If the General Conference decides otherwise the dues in question becomes payable within three months of the last day of the General Conference.

6.1.4 The Member Societies taking advantage of the provisions as set forth in Rec. 6.1, 6.2 and 6.3 above, shall maintain their membership rights during the periods concerned.

6.5 That for the three years 2006 – 7 - 8 the Member Society fees to Region 1 (including the contribution to Fund 4, now renamed the Development Fund) be set at:

Society membership 50 or less: Flat rate of CHF 10

Society membership over 50: CHF 10 plus CHF 1.80 per member over 50. (Davos 2005)

## **7 MEMBER SOCIETIES RIGHTS TO VOTE, TO APPOINT AND TO HOLD PROXIES AT GENERAL CONFERENCES**

~~7.1 For the purpose of the Region 1 General Conference, proxy forms should be sent to the Region 1 Secretariat by registered mail.~~

7.1.1 In order to establish the rights to vote of a member society at a General Conference as to art. B.1.15.2. (a), the Credentials and Finance Committee (C.2) will consider also the financial obligation as well as art. B.6.9. of the Region 1 Bye-Laws; and

7.1.2 If a member society has failed to fulfil such obligations, it shall not be granted the right to vote or the right to appoint and hold proxies at that general Conference; and

7.1.3 The Credentials and Finance Committee (C2) will adopt the hour of the opening of the first session of Committee C2 at a General Conference as the deadline for confirming that a member society's financial contribution has reached the Regional Treasurer. In making this assessment, Committee C2 will require confirmation that the funds are in the possession of the Regional Treasurer in cash, or had reached the Region's bank account five working days before the start of the Conference. (Lillehammer 1999)

7.1.4 For the Region 1 General Conference, proxy forms should be sent to the Region 1 Secretariat by e-mail. (Sun City 2011)

7.2 Recommendation LA17\_C3\_Rec\_15. That A 2.5 be amended to include the words "at such General Conferences" after "...of specialised bodies..." (Landshut 2017)

## **8. TREASURER'S REPORT and AUDITED ACCOUNTS**

8.1 In order to provide satisfactory information about the financial position of the Region, the Hon Treasurer shall make available to the Credentials and Finance Committee (C2) of every general Conference only the original audit reports and the original balances and accounts for the relevant three years, properly recorded in computer diskettes. The appropriate computer spreadsheet software will be available in the conference secretariat. (Torremolinos 1990)

8.2 Paragraph B.6.3 should be amended to read: "The long-term IARU Region 1 General Budget shall be proposed by the Executive Committee and approved by the General Conference. The principle of this budget shall be that the income and expenditure of the Region are matched over the budget period. (Lillehammer 1999)

8.3 Each year and not later than November, the Executive Committee shall present to Member Societies, for comment, the Proposed Annual Budget (PAB) and spending priorities for the following year. The PAB shall, as much as possible, be in keeping with the principles of the long-term budget approved for the three-year period by the General Conference of the Region. Member Societies' annual contributions for the PAB will be based on the individual society membership numbers notified to the Treasurer for the year prior to the year of preparation of the PAB.

In proposing the PAB, the Executive Committee shall have reasonable discretion to make changes to the spending patterns, but within the pattern of priorities and spending limits agreed by the General Conference, as well as to propose reasonable amendments and additions to such allocations, should such variations, contingencies and additions to such allocations, be deemed necessary to meet the priorities and unforeseen contingencies (if any) for that current year. The principle shall be maintained, however, that the spending limits set at the General Conference shall not be exceeded, other than with the approval of the majority of Member Societies in the Region.

Member Societies shall provide the Executive Committee with a reaction to the PAB by the end of December of the year proceeding the budget year in question, by direct notification of a vote in favour or against. A simple majority of those Member Societies who vote is required to approve any material changes to the spending patterns agreed at the General Conference. The PAB shall be deemed as "not approved" should the simple majority of those Member Societies who vote, not vote for it. In such an event, then the relevant yearly section of the long-term budget shall automatically apply. (San Marino 2002)

8.4 If the number of members in the Member Societies of Region 1 does not increase significantly until 2020, the annual fee per member is going to be adjusted in order to balance the budget outline for IARU Region 1, which has not been done for the last 18 years. (Landshut 2017)

8.5 To add a section "Financial impact" in the document disciplines for the adding of the expected impact on the budget for every conference paper submitted to the Secretary. (Recommendation. (LA17\_C2\_Rec\_01. Landshut 2017)

8.6 That a list of Member Societies receiving financial support to attend Conference will be submitted during the first meeting of C2 Credentials together with data on the justification provided by each Member Society. (Recommendation LA17\_C3\_Rec\_26 Landshut)

## **9. FINANCES OF SPECIALISED BODY.**

9.1 Every Working Group and permanent Committee as well as Coordinator of the Region should, when proposing new projects, identify the source and the methods of fund raising for such activities. (Torremolinos 1990)

9.2 E-mail and Internet technologies should be fully exploited in the management and administration of the Region, Committees and Working Groups, where this will give rise to cost

savings. In particular, where practicable societies should receive all documentation electronically, where practically possible, with a significant reduction in Regional costs. (Lillehammer 1999)

9.3 The level of financial support for ARDF and HST, together with the donations to AMSAT and 4U1ITU be set at CHF 1,500 each year. The EC should also review whether donations should cease entirely in the current financial state. (Lillehammer 1999)

## **10. MEMBER SOCIETIES AND THEIR ORGANISATIONS**

10.1.1 Every Society shall appoint a permanent liaison Officer to act as a contact between his Society and Region 1 Bureau. (Lausanne 1953)

10.1.2 It was recommended that all Member Societies shall incorporate a provision in their Statutes (Rules) stating that their members are required to observe the Regulations on Amateur Radio as well as IARU and IARU Region 1 Recommendations and/or Resolutions. (Brighton 1981)

## **11. SUPPORT TO MEMBER SOCIETIES BY MEMBER SOCIETIES, ITU & OTHERS**

11.1 The principle of SISTER CLUBS is agreed. (Cefalu' 1984)

11.2 It is recommended that the ITU should be asked for any further possible support on educational matters and transportation equipment. (Torremolinos 1990)

## **12. ITU, CEPT, CISPR, ETSI, CENELEC AND OTHER SIMILAR ORGANISATIONS**

12.1 All member Societies should take steps to become involved in their national Study Groups 2 and 8 of the CCIR. This is the minimum involvement that is desirable and amateur representation on other national Study Groups could have considerable benefits to the Amateur Service.

12.2 Societies of IARU Region 1 shall be asked to seek co-operation with their respective CISPR (International Special Committee on Radio Interference) bodies and other authorities, on a national level. (Cefalu' 1984)

12.3 The Executive Committee is requested to monitor carefully the work of the standardisation organisations e.g. the European Telecommunications Standards Institute (ETSI), in relation to possible impact on the Amateur Services, Should it be considered necessary, the Executive Committee is authorised to apply for membership in these organisations.<sup>4</sup>

12.3.1 National Amateur Societies are requested to establish a platform of liaison with their relevant national telecommunication bodies dealing with ETSI and similar organisations, in

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<sup>4</sup> It is understood that many of the issues concerning amateur radio are dealt with outside ETSI. However, the situation is not stable; organisations in standardisation may decide to move the responsibility from a body to another body within the forthcoming 3 years.

order to be informed on developments of interests to the Amateur Services and to find themselves in an advisory position on amateur-related matters wherever possible.

12.4 National Amateur Societies are requested to ask those of their members attending standardisation bodies, such as, but not confined to, ETSI, CELENEC, CISPR, etc., to inform the national societies. A national society is requested to pass such information to the Region 1 Executive Committee.

12.4.1 IARU Region 1 should contact manufacturers of amateur radio equipment and ask them to apply for membership in ETSI through their European organisation.

12.5 National amateur radio Societies are free to advise their members to buy only amateur radio equipment and accessories that meet the standards and regulations in force in the country where their amateur equipment is to be used. (De Haan 1993)

12.6 National Societies are encouraged to join the national standardisation organisations in order to influence the development of and voting on standards. (Tel Aviv 1996)

### **13. THE SPECTRUM AND REGULATORY LIAISON COMMITTEE (SRLC) (was ERC - EXTERNAL RELATIONS COMMITTEE)**

13.1 It is recommended that IARU Region 1 creates an external relations committee (ERC) under chairmanship of the EC's co-ordinator for spectrum matters (also named Region 1 ITU coordinator) to advise the Executive Committee on intergovernmental organisations (e.g. ITU, CEPT, PATU) and related matters, comprised of experts available to help the Region to meet its responsibilities and also available for appointment to assist the IARU, with the following temporary Terms of Reference:

- i. The Region 1 External Relations Committee, hereinafter referred to as "ERC," is an advisory body to the Executive Committee, formed according to Art. A.5 of the Constitution and Section B.3 of the Byelaws, It is a permanent body in the sense of B.3.10.
- ii. ERC shall advise the EC on the matters relevant to monitoring of, or involvement in, works of intergovernmental organisations (e.g. ITU, CEPT, PATU) and specialised technical and/or standardisation organisations, affecting the interests of the amateur services.
- iii. The ERC shall process material and undertake actions delegated to it by the EC. It is responsible to the EC. It is acting in consultation with other relevant Region 1 bodies, e.g. HF Committee, VHF/UHF Committee, EMC Working Group, Satellite Coordinator etc.
- iv. The ERC shall consist of volunteers, persons of special knowledge from Region 1 Member Societies.
- v. The Terms of Reference above are to be modified and finalised the EC.

13.2 It is recommended that Member Societies of IARU Region 1 will inform the secretary of the EC of the names and addresses of qualified persons in their Society who could participate in this committee (ERC) as per the essential requirements as mentioned in document 93/DHB/C3.39 before the closure of this conference. (De Haan 1993)

13.3 The ERC Chairman should be a member of the EC. (Davos 2005)

13.4 Recommendation LA17\_C3\_Rec\_22. To change the name of the External Relations Committee to the Spectrum and Regulatory Liaison Committee (SRLC). (Landshut 2017)

13.5 Spectrum and Regulatory Liaison Committee (SRLC) Terms of Reference

The SRLC, although termed a “Committee” is in fact a group of individual experts who are personally involved in work for IARU in relations with regulatory and standards organisations. Individually and collectively, under the leadership of the Chair of the SRLC, they establish the policy and strategic direction IARU Region 1 should take in the International Telecommunication Union (ITU) and in Region 1, Regional and Sub-Regional Telecommunication Organisations (RTOs) e.g. ASMG (Arab Spectrum Management Group), ATU (African Telecommunication Union), CEPT (Conférence Européenne des administrations des Postes et Télécommunications) and RCC (Regional Commonwealth in the field of Communications) on matters of importance to the interests of the Amateur Services (e.g. spectrum management, licensing and spectrum engineering). The Chair identifies and commissions Region 1 experts to represent IARU at meetings/conferences of these organisations in accordance with the following Terms of Reference and objectives.

- Monitor and research developments in relevant regulatory forums which potentially impact the Amateur Service and Amateur-Satellite Service (the Amateur Services);
- Advise the EC on the workings of RTOs affecting any matter which might impact the interests of the Amateur Services and process material and undertake actions delegated to it by the EC in respect of these bodies; Prepare submissions on regulatory and spectrum management issues detailing the views, concerns and objectives of the Amateur Services within the overall envelope of IARU’s global strategies;
- For ITU issues work closely with the IARU officers and experts from IARU Regions 2 and 3 to arrive at common positions to take in RTOs worldwide;
- Liaise with PRC on matters arising in the Radio Spectrum Policy Group (RSPG) and Radio Spectrum Committee (RSC) of the European Commission;
- Provide advice on regulatory concerns to IARU MS and coordinate actions in core areas in support of IARU Region 1 or IARU global spectrum strategies;
- Liaise with EMCC concerning relevant issues raised in CEPT by ETSI and CENELEC, including any proposals to amend ETSI EN 301 783.

Members of the SRLC, and particularly the Chair, shall work with other permanent Committees (PRC, EMCC, C4 and C5) to identify potential threats to the Amateur Services from regulatory pressures and agree with the PRC and other relevant permanent bodies, strategies and implementation to ensure that these threats are managed in a way that limits any adverse impact on the Amateur Services. (Landshut 2017)

## 14. RADIO REGULATIONS – DEFINITIONS

14.1 Member Societies are encouraged to seek domestic regulations that differentiate between traffic handled on behalf of other amateurs and traffic handled for the general public. One method of achieving this is for member societies to request that their PTT define "Third Party" (which is not defined in the Radio Regulations) to mean "Anyone other than a licensed amateur radio operator." (Lillehammer 1999)

## **15. AMATEUR BAND ALLOCATIONS**

15.1 Member Societies should work to establish and/or maintain common frequency allocations for the amateur Service and amateur satellite Service to enable international working and facilitate band planning. (Torremolinos 1990)

15.2 It is recommended that the Amateur Service make full use of the spectrum allocated to the source.

15.3 It is recommended that member Societies in Region 1 ask their national telecommunications administrations for an access to the LF range in the form of a segment, preferably in the vicinity of 136 kHz on a secondary non-interference basis (RR 342.'4.4).

15.4 However, this should not prevent Societies from asking other frequencies, if realistic and it should not prevent IARU Region 1 from working in favour of the agreed world-wide frequency allocation in the area 160-190 kHz in the future. This latter allocation seems rather unrealistic in Region 1 at the moment due to presence of many and strong broadcasters in the band.

15.5 It is recommended that member Societies approach their telecommunications administrations with the request that there are no further allocations rather than to the Amateur Service in the band segments assigned by IARU Region 1 to Intercontinental DX Traffic, i.e. 3500-3510 kHz and 3775-3800 kHz. This approach should be repeated and renewed whenever a new allocation PT officer comes into service.

15.6 It is essential that member Societies actively promote the IARU band plans within their country in order to encourage all amateurs to honour them.

15.7 All member Societies should draw their members' attention to these band plans, at least, once a year in their publications. (Tel Aviv 1996)

15.8 Conference recommends the creation of an IARU Region 1 Spectrum Defence Fund to address the possible threats to the amateur spectrum. The Fund's primary objective will be to support the work of the Region's specialist committees and assist National Societies, subject to approval by the EC or IARU Region 1 General Conference. Donations to this fund are voluntary and supplemented by restructuring the Regional budget to provide funding for this purpose. A fund budget will be developed each year and will form part of the Proposed Annual Budget. (Davos 2005)

## **16. OPERATING STANDARDS - BEHAVIOUR CODE**

16.1 Each Member Society should take steps in order to assure that there are given sufficient education in the theme "Operating Ethics" at all courses leading to an amateur radio license by using the above-mentioned documents and/or other relevant material. (De Haan 1993)

## **17. INTERCONNECTION - THE INTERNET**

17.1 Radio Amateurs may access digital networks by any means, including dial-up modems on gateways, the Internet or other electronic means. However, amateur radio sysops of digital gateways shall ensure that non-amateurs cannot under any circumstance gain access to amateur radio networks either deliberately or accidentally.

17.2 Sysops shall take all and any necessary steps to ensure that the material conforms with the rules for amateur radio traffic set out in the Radio Regulations and in the national regulations in the country concerned.

17.3 If material is transferred from a public telephone based network, or public data network (e.g. the Internet), the person bringing the material into the amateur network shall do so under his/her call sign as sender. It should also be mentioned that the material originates from e.g. the Internet.

## **18. COMMITTEES & WORKING GROUPS – GENERAL**

18.1 It is recommended to introduce the appointment of a Vice-Chairman or a Vice Co-ordinator to Working Groups and Committees. The byelaws have to be amended accordingly. The Vice-Chairman will be appointed by the Working Group or Committee. The Vice Co-ordinator will be appointed by the Co-ordinator. The Chairman's / Co-ordinator's budget has to be shared with Vice-Chairman or Vice Co-ordinator. No financial implications should arise from this. (Davos 2005)

18.2 That the constraint preventing Working Group meetings during a Conference year other than at a Conference, be removed from section B3.23 of the Bye-Laws, subject to such meetings being within the budget of the relevant Working Group. (Cavtat 2008)

18.3 VA14\_C3\_REC\_17

1. To set up a Youth Working Group and appointing the Youth Coordinator as chairman of the Youth Working Group
2. To make the following additions to the Terms of Reference:
  - a. To organise and coordinate YOTA activities, including an annual special event
  - b. The WG Chairman supports and advises the Youngster on the Air special event host organisation in the required manner.
3. To allocate an annual budget as for the other Region 1 WG. (Varna-Albena 2014)

#### 18.4 Recommendation VA14\_C3\_REC\_22

1. To strengthen the efficiency of the IARU Region 1 EMC WG and allow detail work on standardization issues in a reasonable timeline, we recommend to enhance the status of the EMC WG to a permanent WG or committee and taking part in the agenda of interim meetings (in Vienna) at the same time and location as the permanent committees C4 and C5.
2. To adopt the changes of the Terms of Reference (ToR) of the EMC WG described in Annex 1 (without change in 3.).
3. If 1. will be adopted it is recommended to change the ToR of the EMC Committee as described in Annex 1 and the Bye-Laws as described in Annex 2.

### **19 IARU MONITORING SYSTEM**

19.1 IARU Region 1 requests the Administrative Council of IARU to make use of the provisions of RR1876 in an attempt to have long standing non-amateur transmissions removed from the exclusive parts of the amateur bands.(Torremolinos 1990)

19.2 It is recommended that Member Societies in Region 1 who are not participating in the work of the Monitoring System, should establish or reactivate their National Monitoring System and make some definite contribution to the defence of the amateur bands or appoint a Monitoring System Liaison Officer, who will support the actions of the Region 1 Monitoring System. (De Haan 1993)

19.3 It is recommended that the monthly Monitoring System Report be circulated to all Member Societies for information and to enable them to take such supporting action with their administration as may from time to time be required.

19.4 It is recommended that all Member Societies should bring to the attention of their members the prevailing situation on the bands by publishing in their journals extracts from the statistics and news items contained in the Monthly Monitoring System Report. (De Haan 1993)

19.5 It is recommended that the EC of IARU Region 1 and the Administrative Council continue investigating with the ITU, CEPT and other similar international organisations to achieve participation in the monitoring of harmful interference and that endorsement of this recommendation be sought from IARU Regions 2 and 3. (Tel Aviv 1996)

19.6 It is recommended that the Administrative Council of the IARU gives publicity to the magnitude of the problem of non-authorized transmissions in the amateur bands at IARU stands at international or national telecommunication conferences. (Tel Aviv 1996)

### **20. STARS - SUPPORT THE AMATEUR RADIO SERVICES**

20.1 It is also recommended that STARS WG yearly meetings be, whenever possible, held in conjunction with an ITU, or any other international telecommunications conferences/events, in order to limit costs. (Tel Aviv 1996)

20.1 That the actions of the STARS project are directed to help the underdeveloped countries to create clubs for the promotion of amateur radio in developing countries. Consequently, national associations will be able to help to solve the administrative and structural problems of these clubs equipped by the project. The members of associations will be able to go there either as a resource, or to learn or teach how to use the equipment. (Davos 2005)

## **22. EMC – ELECTROMAGNETIC COMPATIBILITY**

22.1 The terms of reference of the IARU Region 1 EMC Working Group should be understood to include electromagnetic radiation hazards and safety limits and interference to amateur stations from domestic and ISM apparatus.

22.2 Societies are encouraged to approach their regulatory authorities with a view to obtaining a prohibition on the use of amateur frequency allocations within cable TV distribution networks.

22.3 The EDR initiative in organising a series of EMC tutorials for their members should be followed by other IARU societies. (Torremolinos 1990)

22.4 It is agreed to accept the guidelines for the work programme of the WG (see Annex 2 attached to the Conference Report). (Tel Aviv 1996)

22.5 It is recommended that ERC WG takes on the job of removing LPD and SRD from 433.920 MHz. (Tel Aviv 1996)

22.6 It is recommended that Member Societies should take note of the contents of Doc/99/LH/C3.18 and the attached Appendix containing a detailed technical synopsis and recognise the grave threat posed by such technology.

Member Societies should actively monitor any plans to introduce PLT or similar technologies in their country, through a close working relationship with their PTT or other regulatory bodies. (Lillehammer 1999)

22.7 That member societies establish and maintain a close contact with their national standardisation bodies with the aim of membership and active engagement.

Member Societies should appoint a point of contact, who can be contacted by the EMC WG, in case of comments on drafts, relevant to the amateur service or voting by national standardisation organisations.

22.8 To suppress all references to the EMC Working Group and replaced with EMC Committee (C7-EMCC) (Landshut 2017)

## 22.9 EMC Committee (C7) Terms of Reference

EMCC (C7) is a specialist technical body of IARU and deals with Electromagnetic Compatibility issues related specifically to the EU's Electromagnetic Compatibility (EMC) and Radio Equipment Directives in CISPR, IEC, ICNIRP, CENELEC and ETSI and other Region 1 entities of a similar nature, with the following Terms of Reference and objectives.

The EMCC shall:

- Monitor and research developments in relevant forums addressing EMC, which potentially impact the Amateur Service and Amateur-Satellite Service (the Amateur Services);
- Advise the EC on the workings of such forums affecting any matter which might impact on the interests of the Amateur Services and process material and undertake actions delegated to it by the EC in respect of these forums;
- Prepare submissions on EMC, detailing the views and concerns and objectives of the Amateur Services in relation to emerging technologies;
- Wherever feasible, influence EMC related standards to the benefit of the Amateur Services;
- Bring potential interference threats to the Amateur Services, from emerging technologies, to the attention of the SRLC and PRC, to influence relevant legislative changes and implementation, internationally and nationally; and
- Work in close and regular contact with specialists in MS to assist in the development of IARU EMC strategy;
- Provide advice on EMC concerns to IARU MS and coordinate actions in core areas in support of IARU Region 1 or IARU global EMC strategies.
- Keep a watching brief on all issues relating to EMF as they affect the Amateur Services

The EMCC shall work with other permanent Committees (PRC, SRLC, C4 and C5) to identify potential threats to the Amateur Services and agree with the other relevant permanent bodies, strategies and measures to ensure that these threats are managed in an appropriate way. (Landshut 2017)

## 23. RECIPROCITY, COMMON LICENSING and CLG WG

23.1 Subscribing Member Societies in these countries where reciprocal agreements relating to Amateur Radio do not exist be urged to increase their efforts in this matter. It is not absolutely necessary to make a diplomatic agreement between Governments. In most cases, an exchange of correspondence between Telecommunication Authorities is sufficient to settle a reciprocal agreement. (Brussels 1969)

23.2 It is recommended that IARU Region 1 accept the HAREC (Harmonised Amateur Radio Examination Certificate) as a basis to establishing a common licence within IARU Region 1.

23.3 That the General Conference authorises the EC to set up a [Foresight] project along the lines set out in paper DV05\_C3\_50, to produce proposals for consideration and action and that Bob Whelan, G3PJT, be asked to chair the project.

23.4 That Conference endorse the proposed RRWG work programme with CEPT on TR 6101 and 6102, including the Entry Level Licence programme and general radio amateur licence issues. (Davos 2005)

23.5 That Conference acknowledges the launch of the RSGB's International Amateur Radio Examination; recognises the suitability of the Examination and associated material for use worldwide; suggests adoption of the Examination by administrations which need a qualification system for Radio Amateurs that they cannot easily supply themselves; supports future developments by the RSGB relating to associated educational initiatives. (Davos 2005)

23.6 The name of the RRWG is changed to the RA Co-ordinator. (Sun City 2011)

## **24. CALL SIGNS - PREFIXES AND SUFFIXES USE**

24.1 In view of the desirability of clearly identifying the country of operation of a station of the amateur service, Societies should request their Administrations to issue call signs in the form "country of operation" followed by "operators home call sign", e.g. HA9/F6AA. (Miskolc-Tapolca 1978)

24.2 It is recommended:

(a) To keep the number of special prefix applications to the Telecommunication Administrations of each Society as low as possible and in line with the Radio Regulations;

(b) Instead to consider the use of special suffixes when only a restricted number of different call signs is necessary. (Cefalu' 1984)

24.3 It is recommended that all member Societies encourage their members to investigate the possibility of inventing and implementing a safe system of authentication in order to deny access for illegal stations or stations with false or "borrowed" call signs.

## **25. IBP - INTERNATIONAL BEACON PROJECT**

25.1 Noting the need to assist some particular societies within the Region to establish HF beacons and thus to fulfil the aims of the IBP, it is recommended that the Region 1 Executive Committee consider - as a matter of urgency - the way in which funds can be made available for the purpose of IBP to take action as necessary and to instruct/advise member societies accordingly. (Torremolinos 1990)

25.2 It is recommended that the guidelines for co-ordination of 29 MHz repeaters outlined in doc 96/TVI/C4.12 should be adopted where applicable.

25.3 It is recommended that the document "Beacon Policy at 28 and 50 MHz" (DOC/90/TS/C4.24) be renamed "Beacon Operation at HF and 50 MHz".

25.4 It is recommended that the doc. 96/TVI/C4.6, "IARU Region 1 HF Beacons - a Guide to Good Practice," be used as guidelines for the operations of HF beacons. (Tel Aviv 1996)

## **26. SATELLITE SERVICE**

26.1 It is recommended: that all member Societies should make continuous efforts to publicise satellite techniques in order to encourage their use; that articles aimed at beginners are encouraged considering that in this matter even old-timers are beginners; that the amateur radio satellite operators are invited to supply, in adequate time, basic information concerning its satellites to all Region 1 Societies by means of the IARU Region 1 Satellite Coordinator and IARU Region 1 Office, using the quickest means of communication. (Noordwijkerhout 1987)

## **27. ARDF - AMATEUR RADIO DIRECTION FINDING**

27.1 IARU Region 1 Societies organising ARDF competitions are recommended to invite to such events at least one observer from any Society not acquainted yet with ARDF and willing to do so. The invitations should be sent by the organising Society according to its choice. Expenses for accommodation and board, but not the cost of the travel, of at least one observer should be borne by the inviting Society. (Cefalu' 1984)

27.2 With a view to making the procedure of awarding winners more ceremonial, national flags may be hoisted and national anthems may be played during the awarding of winners of Radio Amateur World, European and Region 1 Championships. The medals shall be presented, if possible, immediately after the event at the place where the competition was held in the following manner:

The competitors who have been judged 1, 2 and 3 take their places in their official uniform on a stand in the stadium facing the stand of honour, with the winner slightly above the second, who is on his right and the third is on his left. The flag of the winner's delegation shall be hoisted on the central flagpole and those of the 2nd and 3rd on adjoining flagpoles on the right and on the left, as they face the arena. Meanwhile, the anthem (abbreviated) of the winner's delegation is played during which the 3 competitors and the spectators shall face the flags. (Cefalu' 1984)

27.2 It is recommended that the proposal reported by the ARDF-WG be accepted to maintain the 2-year cycle of regional and World Championships and send this proposal to the IARU Regions 2 and 3 for discussion and approval. (Lillehammer 1999)

27.3 Considering the world-wide development of Amateur Radio Direction Finding and a need for co-ordination of ARDF activities within all three IARU Regions, the ARDF Working Group recommends the establishment of an office of IARU WORLD-WIDE ARDF COORDINATOR. (See Documents 93/DHB/C3.24 and 46)

27.4 Should approval of this recommendation be granted by the Conference, the IARU Region 1 Executive Committee shall send the official proposals for establishment of an office of IARU World-Wide Coordinator to the IARU Administrative Council and to Committees of Regions 2 and 3, including: a) the Terms of Reference of the IARU WW ARDF Coordinator; b) the conditions for financing the coordinators activity; and c) the personal proposal to appoint Mr Krzysztof Slomczynski SP5HS as IARU WW ARDF Coordinator.

27.5 The ARDF WG recommends the approval by the Conference of the terms and conditions of appointment of International Class IARU Region 1 ARDF Referees, given in Document 93/DHB/C3.45 Rev. 1. (De Haan 1993)

27.6 The ARDF WG recommends the approval by the Conference of the changes and amendments to the existing "Rules for Championships in Amateur Radio Direction Finding" as given in doc/96/TVI/C3.28 rev 1 attached as Annex 5 to the Conference Report.

27.7 The ARDF WG recommends that the Conference reconfirm the recommendations on the world-wide ARDF coordinator (see Rec. 1.5.10.8). (Tel Aviv 1996)

## **28. HIGH SPEED TELEGRAPHY - MORSE CODE (definition)**

28.1 The Region 1 Championship of high speed reception - transmission will be open to both teams and individuals. The emphasis will be on the sporting aspect. FRR - Rumania will propose rules and coordinate arrangements for championships. The venue will be decided later. The rules will be published in "Region 1 News." (Warsaw 1975)

28.2 It is recommended that for the determination of Morse Code speeds, as known from commercial practise, the 50-bit key word "PARIS" (which includes one 7 bit word space) shall be used as a basis for calculations. (Brighton 1981)

28.3 Information relating to records achieved in high-speed radiotelegraphy communication should be sent to the secretary for publication in Region 1 News. (Noordwijkerhout 1987)

28.4 That the HST IARU Region 1 Championship be held every even year. That the host of the HST World Championship 2007 be Serbia and Montenegro. That the host of the HST IARU Region 1 Championship 2008 be Italy. (Davos 2005)

28.5 A permanent IARU Region 1 HST Championship shall be organised every even year starting from 2006; The hosting society of the Championship be subsidised with CHF 2000 from Region 1 budget for covering part of its technical and organisational expenses. (Davos 2005)

## **29. EUROCOM SUB-REGIONAL GROUP (see item 37)**

~~29.1 (a) It is recommended that IARU Region 1 adopt the concept of sub-regional working groups to deal with problems particular to various areas within the Region. In order to achieve maximum coordination, these sub-working groups will report to the Secretary of IARU Region 1, who will circulate the reports to all Region 1 member Societies.~~

~~(b) The Executive Committee of IARU Region 1 is encouraged to support the establishment of such sub-regional working groups as it will promote the interest of the Amateur Radio Service throughout Europe, Asia and Africa, all within the same Region. (Torremolinos 1990)~~

~~29.2 It is recommended that the Euro-com WG continues its task in the same way as presently performed in accordance to the terms of reference adopted at the EC meeting, NL, September 1990. (Tel Aviv 1996)~~

29.3 The Eurocom WG is discontinued and replaced by the Political Relations Committee (PRC). (Sun City 2011)

### **30. EMERGENCY COMMUNICATIONS**

30.1 That IARU Region 1 announces a competition amongst Member Societies for best project concerning the amateur radio emergency communications structure, networks, equipment, training activities, etc. The Emergency communications coordinator in close cooperation with Member Societies should summarise the best features of the proposed projects in a pilot project.

30.2 That IARU Region 1 starts looking for partners able to support financially the project. IARU Region 1 is held in high esteem throughout the whole Region. Besides the traditionally good and useful relations with important institutions such as European Commission, IARU Region 1 should take steps in establishing contacts with other internationally recognised institutions concerned with the problem such as the International Committee of the Red Cross, United Nations Office for Coordination of Humanitarian Affairs, United Nations Office for Project Services, etc. National governmental structures, such as Civil Defence or similar, should be reliable partners, too. Other possible team-mates could be found amongst producers and sellers of amateur radio equipment, producers of rescue equipment, etc.

30.3 That IARU Region 1 selects three to five Member Societies in countries situated in different areas, vulnerable to different natural hazard to start the pilot project. The results should be reported at the next IARU Region 1 Conference in 2008 in order that a strategy for common Region 1 Amateur Radio Emergency Network may be discussed and relevant decisions taken.

30.4 That the above three recommendations be forwarded to the IARU Region 1 Emergency Communications Coordinator for attention (Davos 2005)

30.5 That previous conference recommendation CT08\_C3\_34 be suppressed and removed.

### **31. AMATEUR RADIO SPACE EXPLORATION**

31.1 To set up an IARU Region 1 Working Group to support the amateur radio activities related to the International Space Station. The recommendation was approved, on the basis that UBA would prepare terms of reference for the WG and these would be reviewed by the EC, after which work would be put in place to create the Working Group and appoint a Chairman. (Davos 2005)

### **32. IARU REGION 1 - CUPS, MEDALS and AWARDS**

32.1 Member Societies and individuals who make outstanding contributions to amateur radio may be awarded IARU Cups and/or Medals every three years. Presentation will be done by the Executive Committee at Region 1 Conferences. (Miskolc-Tapolca 1978)

32.2 It was recommended that IARU Region 1 would establish an award for humanitarian purposes, as requested in doc. TS/90/C3.18 and TS/90/C3.31. The criteria would be considered by the originators of these documents, who would also consider the current criteria for the "Roy Stevens Memorial Award." Acceptance of the terms of reference contained in the Revision of doc. C3.18 and C3.31 is recommended to be adopted as an information document for future conferences.

32.3 It was agreed that IARU should recommend to its member societies that each organisation should always use its official address for national amateur radio diplomas. (Torremolinos 1990)

### **33. MEMBER SOCIETIES - AWARDS AND CERTIFICATES**

33.1 Subscribing Member Societies shall restrict the number of certificates issued or sponsored by their organisation. Only these certificates may be called "Official Certificates." (Opatija 1966)

33.2 It is agreed that the decision taken by the Opatija Conference 1966 (1.14.3.3) shall be re-affirmed and brought to the notice of all Member Societies for suitable action. (Brussels 1969)

### **34. QSL - STANDARDS and MANAGERS**

34.1 It is recommended that QSL cards exchanged through the Bureaux of Member Societies shall: (i) have a minimum size of 8 cm by 13.5 cm and a maximum size of 10.5 cm by 15 cm; and (ii) have the call sign of the recipient clearly shown on the reverse side; and (iii) should not weigh more than 4 grams per card. (Scheveningen 1972)

34.1 QSL cards exchanged through the QSL Bureaux of Member Societies should preferably have a size of 9 cm x 14 cm. (Cefalu' 1984)

34.2 It is recommended to provide a lower margin on the information side or the back of at least 15 mm and the addressee's call sign written into this information stripe. This margin must be kept free from any other printing. (Noordwijkerhout 1987)

34.3 It is recommended that doc. C3.25 (Code of practise for QSL Managers) should be published in the HF Managers' Handbook and Region 1 News. (annexe doc. C3.25) (Torremolinos 1990)

### **35. SUMMER CAMPS**

35.1 Region 1 Societies which intend to hold Summer Camps or similar functions are asked to inform Region 1 Bureau at least three months in advance so that other Member Societies can be informed. (Lausanne 1953)

## **36. GENERAL CONFERENCE**

36.1 That the secretary be authorised to amend Table 1 in the Bye-Laws to require that Conference papers be received by the Secretary at least four months before the start of each Conference and for the papers to be available on the web at least three months before the Conference. MS to be alerted to the availability of web-downloadable papers, by e-mail. This to replace the current requirement. (Cavtat 2008)

36.2 That papers for the General Conference shall be received by the Secretary at least three months prior to the start of the Conference. The Secretary to provide confirmation of receipt to the sender. (Recommendation LA17\_C3\_Rec\_12 Landshut 2017)

36.3 That the Secretary shall circulate the papers for a General Conference at least ten weeks prior to the start of the Conference. (Recommendation LA17\_C3\_Rec\_13 Landshut 2017)

36.4 That the relevant section of B5 Table 2 of the Bylaws be amended to read:

Candidates for election to the EC and to chair the three permanent Committees (HF, VHF/UHF/Microwave and EMC) should be notified to Conference delegates by way of a Conference paper, distributed two months prior to the Conference, and including a CV of each candidate and the name of the proposing Society. In the case of candidates for the post of Treasurer, the recommending Society or group of Societies must also certify that the candidate has the required qualifications for the post.

Notwithstanding that details of candidates shall be nominated in advance by Member Societies, where the number of candidates nominated in that way is less than the number of vacancies, and at the discretion of Conference, candidates for appointment to the EC and as chairs of the permanent committees may be nominated during the Conference. (Recommendation LA17\_C3\_Rec\_18 Landshut 2017)

36.5 That the relevant section of the nomination process for candidates to the EC and permanent committees should be amended to read:

A "curriculum vitae" (CV) for the candidate should be enclosed, which should include particulars of his/her amateur radio and relevant professional activities. This "curriculum vitae" must not exceed 400 words in length and if longer it will be stopped at the 400th word, (it will not be abridged). (Recommendation LA17\_C3\_Rec\_19 Landshut 2017)

36.6 That a new clause be inserted in the Articles as follows:

A.3.2.8 The Executive Committee may arrange for video/audio streaming of the General Conference and that a clause be added to the Byelaws restricting streaming to the opening Plenary, and on a time-delayed basis. (Recommendation LA17\_C3\_Rec\_20 Landshut 2017)

## 37. POLITICAL RELATIONS COMMITTEE

37.1 That IARU Region 1 creates a permanent Political Relations Committee (PRC) consisting of members of the executive committee and Region-1 experts selected by the EC.

37.2 The PRC deals with relations with political and governmental entities and related matters, with the following Terms of Reference:

~~i. The Region 1 Political Relations Committee, hereinafter referred to as "PRC", is an advisory body to the Executive Committee, formed according to Art. A.5 of the Constitution and Section B.3 of the Bye Laws, It is a permanent body in the sense of B.3.10.~~

~~ii. PRC shall advise the EC on the matters relevant to monitoring of, or involvement in, works of political entities affecting the interests of the amateur radio services in any matter.~~

~~iii. The PRC shall process material and undertake actions delegated to it by the EC. It is responsible to the EC. It is acting in consultation with other relevant Region 1 bodies, e.g. ERC, EMC Working Group, HF Committee, VHF/UHF Committee, Satellite Coordinator etc.~~

~~iv. The PRC shall consist of volunteers, persons of special knowledge from Region 1 Member Societies.~~

~~4. It is recommended that Member Societies of IARU Region 1 will inform the secretary of the EC of the names and addresses of qualified persons in their Society who could participate in this committee (PRC).~~

5. The PRC Chairman should be a member of the EC.

6. The PRC takes over the tasks of the EUROCOM WG. The latter is then discontinued.

### 37.3 Political Relations Terms of Reference (PRC)

The PRC deals with issues related to the European Institutions and other Region 1 political and governmental entities of a similar nature, with the following Terms of Reference and objectives. The PRC shall:

- Monitor and research developments in relevant political forums which potentially impact the Amateur Service and Amateur-Satellite Service (the Amateur Services);
- Advise the EC on the workings of supra-national political bodies on any matter which might impact the interests of the Amateur Services and process material and undertake actions delegated to it by the EC in respect of such bodies;
- Exchange information on political initiatives which might impact the amateur service;
- On request, advise Region 1 IARU MS on issues concerning the supra-national political forums which affect the Amateur Services;
- Prepare submissions to the relevant forums (Involving others, especially SRLC and EMCC as appropriate) to represent and advocate the position of the Amateur Services and attend relevant meetings of political bodies to pursue these positions.

The PRC shall work with other permanent Committees (SRLC, EMCC, C4 and C5) to identify potential threats to the Amateur and Amateur Satellite Services from legislative, political or

commercial pressures and agree with the RSMC and other relevant permanent bodies, strategies and measures to ensure that these threats are managed in a way that limits any adverse impact on the Amateur Services. (Recommendation LA17\_C3\_Rec\_22 Landshut 2017)

### **38. IPHA**

38.1 To promote activities for handicapped amateurs as part of the International Day of Persons with Disabilities on 3 December.

### **39. PUBLIC RELATIONS COMMITTEE**

39.1 It is recommended implementing a Public Relation Coordinator within IARU Region 1, ensuring an appropriate funding and producing material that helps societies dealing with public relations topics. The Coordinator should operate under the Terms of Reference as reflected in Paper SC11\_C3\_33b.

## **STANDING RECOMMENDATIONS – MATTER OF RECORD**

The Standing recommendations are included solely to show that a decision was taken at that time. The decisions are not relevant to the situation today.

1.4.2.9 The Committee noting that there are insufficient member societies represented at the 1999 General Conference to approve a change to the Constitution, suggests that the following proposal be referred to the Working Group set up to review the Constitution and Bye-Laws of IARU Region 1; Article A.4.1. shall be amended to read: “The Executive Committee is the General Executive and managing body and it shall have full executive powers between General Conferences. These powers may not be delegated and members of the Executive Committee individually and severally carry the collective responsibility for the proper management of the affairs of IARU Region 1 as defined in (A.4.3)”. (Lillehammer 1999)

1.4.2.10 A special ad hoc working group be set up under the name of “Financial Advisory Group” (FAG) to monitor, support and report to member societies on the progress being made in restructuring the Region’s finances and the processes of financial management. It is proposed that this ad hoc working group should also advise and monitor the decision-making processes of the EC with respect to the implementation of resolutions contained in this report. It should also report to the next General Conference which will decide upon the continuance or otherwise of the Advisory Group. This ad hoc working group will not incur costs for the Region. Should the General Conference believe that the current C2 Chairman should continue to chair this group, the Chairman of Committee C2 proposes that the Group should comprise DJ6TJ, ZS6ALJ, PA1LK, OY1A, ON5)), LA9NT and I1RYS with G4JKS as secretary. (Lillehammer 1999)

1.4.2.11 The proposal to outsource the secretariat was considered but no recommendation was made. (Lillehammer 1999)

## **ENDORSEMENT OF THE ADMINISTRATIVE COUNCIL RESOLUTIONS**

- 1.4.7.2. A.C. Res. 85-8 was endorsed with one abstention.
- 1.4.7.4. A.C. Res. 85-9 was endorsed unanimously with a footnote by DARC and OVSV due to legal difficulties in their countries.
- 1.4.7.7. A.C. Res. 85-4 was approved unanimously. (Noordwijkerhout 1987)
- 1.4.7.9. A.C. Res. 86-1 (Rev. 1990) was approved as revised. - (see Rec. 1.5.7.15).
- 1.4.7.11. A.C. Res. 88-1 was approved unanimously.
- 1.4.7.13. A.C. Res. 86-3 (Rev 1989) was approved unanimously.
- 1.4.7.14. A.C. Res. 88-5 was approved unanimously.
- 1.4.7.15. A.C. Res. 88-2 (Rev. 1990) concerning the use of the 10 MHz band was endorsed.
- 1.4.7.16. A.C. Res. 87-2 (Rev. 89) concerning the relaying of messages to amateur stations was endorsed.
- 1.4.7.17. A.C. Res. 88-4 (Rev. 89) concerning packet radio development was endorsed.
- 1.4.7.18. A.C. Res. 89-3 concerning amateur satellite usage was fully endorsed and accepted. (Torremolinos 1990)
- 1.4.7.21. AC Resolution 91-1 concerning improper use of the amateur bands was ratified.
- 1.4.7.22. AC Resolution 91-2 concerning packet radio operations was ratified.
- 1.4.7.23. AC Resolution 91-3 concerning sharing of costs was ratified.  
(Note: See Rec. 1.3.10.1.)
- 1.4.7.24. AC Resolution 92-1 concerning effects of non-ionising emissions was ratified unanimously. (De Haan 1993)
- 1.4.7.25 AC Resolution 01-1(revised 2003) concerning the Morse Code. Approved unanimously – Davos 2005
- 1.4.7.26 AC Resolution 02-1 and 04-1 concerning interference from power line communications. Approved unanimously – Davos 2005
- 1.4.7.27 AC Resolution 03-1 concerning the implementation of Article 25 of the International Radio Regulations. Approved unanimously - Davos 2005

1.4.7.27 The cost accounting as well as corresponding historic accounting files and related certified financial statements (for all the Region's funds – including Fund 4) for the years 1996, 1997 and 1998 be approved. (Lillehammer 1999)

1.3.8.7 The Treasurer and EC be authorised to investigate the outsourcing of the “book-keeping” activities, to allow the Treasurer to focus on areas of financial governance. Subject to an appropriate arrangement being agreed at a cost, which can be sustained within the budget, the EC, be authorised to implement such an arrangement as soon as practicable, in agreement with the Financial Advisory Group proposed in Recommendation C2.15. (Lillehammer1999)

1.4.4.2. It is recommended that each Society, by individual request, produces a report for circulation to all other Societies, describing the way in which it organises its administration of Amateur Radio. Co-ordination to be undertaken by the Secretariat of Region 1. (Cefalu' 1984)

1.1.7.2. Addresses should be directed to IARU Regions 2 and 3, giving them details about the CEPT licence and suggesting a way of creating similar agreements in their Regions. (Noordwijkerhout 1987)

1.1.8.2. With regard to document CISPR/G/WG1/16 of September 1989, it is recommended that IARU member societies contact their national CISPR Committees stating that in the particular frequency band 433.05 - 434.79 MHz the radiation levels of 120/1uv/m proposed by the ISM industry: a) do not permit any other radio communication service to operate because of harmful interference created; and b) are imprecisely defined and do not specify measurement methods. (Torremolinos 1990)

1.1.8.3. Member societies should appeal for suitably qualified volunteers to review CISPR papers and prepare IARU input to CISPR. (Torremolinos 1990)

1.16.6.1. It is recommended to propose the following amendment to Radio Regulation No. 2733: " It is absolutely forbidden for amateur stations to be used for transmitting international communications of non radio amateurs, except under the conditions of Resolution 640." (Torremolinos 1990)

1.16.6.3 It is recommended that the definition of the proposed ITU-R Recommendation M-XXX (as outlined in Doc/99/LH/C3.17) be accepted. (Lillehammer 1999)

1.8.19.3 It is recommended that the proposed S25 be accepted as set out in the 4<sup>th</sup> FASC Report.

1.12.10.4. It is agreed that doc. C3.24 should be printed in Region 1 News and that it is encouraged that translations be published in member societies national magazines. (annex A doc. C3.24)

1.12.10.5. The proposed training program presented in doc. TS/90/C3.68 was agreed unanimously. (Torremolinos 1990)

1.12.10.6. It is recommended that:

Each Member Society should publish a translation of the below mentioned documents in their national amateur radio magazines at least once every second year: (a) Torremolinos Document C3.24 - A Campaign for Better Behaviour; (b) Torremolinos Document C3.50 - Packet Radio Relaying Messages of Inappropriate Content; c) Cefalu' Document SI.72 – Lists and Nets - A Code of Practise; d) Cefalu' Document SI.73 – Guidelines for Calling DX; e) The Radio Amateur Code; and/or other relevant material.

1.5.4.19. It was recommended that a IARU-MS W.G. be installed under the chairmanship of the IARU-MS co-ordinator. This working group is to conduct its work by mail, fax, e-mail, until the 1999 general conference under the following terms of reference:

1. The IARUMS Region 1 Working Group shall be separate from and operate independently of the established Region 1 Monitoring System (IARU-MS).

2. The objective of the working group shall be:

(i) to determine methods of participating in administrations monitoring establishments with a view to recognition in our own right by CEPT, ITU, PATU, SATTC and other organisations in the Region;

(ii) to concentrate efforts for the removal from the amateur bands sources of unauthorised transmissions;

(iii) to offer full assistance to the EC Region 1 and AC in their continued investigation with the various organisations for our participation in the ITU Monitoring System.

1.5.4.20.1.1.1. However, the present organisation of the IARU-MS shall remain unchanged until such time that the objectives mentioned in the terms of reference of the IARU-MS WG have been achieved.

1.5.4.24 It is recommended that the discontinuation of the Monitoring System Working Group be accepted. (Lillehammer 1999)

1.5.4.25 It is recommended that with the exception of those words in italics, the section of Doc/99/LH/C3.11, a new infrastructure and procedures for IARUMS Region 1, be accepted in its entirety.

1.5.17.4. It is recommended to approve the Chairman's Report and that the work and activities of the STARS WG be continued for a further three year period in accordance with the Region's Constitution and Bye-Laws, the WG current terms of reference and its plan of action as outlined in doc. 96/TVI/C3.10 and related annexes (attached as Annex 6 to the Conference Report). (Tel Aviv 1996)

1.5.17.5. It is recommended that the Afri-com (if any appointed by this General Conference) works closely with the STARS WG and its adopted guidelines as in doc. 96/TVI/C3.10 and related annexes (attached as Annex 6 to the Conference Report).

1.5.17.6. It is recommended that at the next general Conference, the STARS WG be turned into a permanent Committee of the IARU Region 1 and gives mandate to the STARS WG Chairman in co-ordination with the IARU Region 1 Executive Committee to put forward a proposal for consideration by said general conference.

1.5.17.7. It is recommended that during the next three year period, the appointed sub-regional coordinators of STARS WG shall participate to the STARS WG early meetings and their travel and accommodation costs be borne by the funds allocated to the Working Group.

1.5.17.9. It is recommended that the IARU Region 1 General Conference accepts the approval of the chairman's report and that the work and activities of the STARS WG continues for a further three year period in accordance with the IARU Region 1 Constitution and Bye-Laws, the Working Group current terms of reference and its action plan as outlined in doc/99/LH/C3.14 and related annexes. (Lillehammer 1999)

1.5.17.11 It is recommended that the aggregate overall costs allocated to recognised STARS Projects as to doc/99/LH/C3.14 and related annexes shall not be in excess of an average of CHF 25,000 per year during the next 3-year period (starting 2000 to 2002 included), such allocation and budget to be mandatorily monitored and implemented by the IARU Region 1 Treasurer. (Lillehammer 1999)

1.5.17.12 It is recommended that if an ADP Seminar is organised during the next 3-year period (starting 2000 to 2002 included) it shall cost not in excess of CHF 25,000 , such budget to be mandatory monitored and implemented by the IARU Region 1 Treasurer. (Lillehammer 1999)

1.10.1.4. It is recommended that the recommendations contained in doc/99/LH/C3.21 (Basis Needs of the Amateur Service) be accepted. (Lillehammer 1999)

It is recommended that the CLG Working Group be renamed Radio Regulatory Working Group. (Lillehammer 1999)

a) That Region 1 endorse IARU Resolution 08-01

b) That the ON4UN / ON4WW booklet on ethics & operating practice should be published on member society websites and published in paper form in local languages wherever possible and that maximum publicity should be given, via member societies, to these publications

## **ARCHIVES**

1.7.4.1. It is recommended that the Conference discusses this subject, defines guide lines and instructs the Secretary to proceed with a survey among Region 1 Member Societies and to suggest the subsequent actions which can be envisaged.

1.7.4.2. It is recommended that the member Societies in Region 1 be invited to look into the matter of their archives and historical information and give notice to Region 1 Secretary of their status in this field by answering to the above-mentioned survey.

1.7.4.3. It is recommended that the Executive Committee of Region 1 inform the Administrative Council of this subject proposal. (Torremolinos 1990)

### **STANDING RECOMMENDATIONS IN NEED OF UPDATING**

1.1.10.7 It is recommended that whatever other licence classes countries may introduce, the two National licence classes that maintain equivalence to the CEPT Class 1 and 2 (as may from time to time be amended), be maintained to preserve international compatibility. (Lillehammer 1999)

1.1.10.8 It is recommended that member societies in Region 1 request from their Administrations such facilities where they do not currently exist. Where a general facility is impracticable, special permission for the JOTA. A suggested description of the general facility is as follows:

Greetings messages may be sent by non-licensed persons provided that it is under the direct supervision of the Licensee, who must operate the transmitter and identify the station. (Tel Aviv 1996)

### **THE CITIZENS BAND (27 MHz Band)**

1.16.5.2 It is recommended that Member Societies should: (a) discourage mixed Amateur/CB events; (b) increase the efforts towards presenting the technical and educational nature of the Amateur Service as defined by the regulations to the general public, in contrast to CB. (Brighton 1981)

### **AMATEUR RADIO AND THE HANDICAPPED**

1.16.4.4 It was agreed that VERON will coordinate and investigate all material courses, adaptations of any kind available to handicapped hams in IARU Region 1; collect all future adaptations at one central point; start an exchange programme of the material available, combined with feedback to the delivering member Society (this feedback shall contain experiences in the personal field, financial consequences, etc). (Noordwijkerhout 1987)

### **STANDING RECOMMENDATIONS**

Paragraphs removed as now out of date or superseded

1.4.1.4. It is recommended that a working group be established under the name of IARU Region 1 Working Group on Constitution and Administrative matters (CAM). (Lillehammer 1999)

1.4.1.5. See Annex 1 to doc/99/LH/C3.2. (Lillehammer 1999)

1.4.1.6 It is recommended that the Terms of Reference contained in doc/99/LH/C3.2 be adopted. (Lillehammer 1999)

1.4.2.7. Attendance of Region 1 members at Region 1 expense at the ECs or General Conferences of other Regions is not a justifiable expense at the moment and should be discontinued with immediate effect. Attendance at AC meeting should be limited to no more than two members of the EC attendance at Regional Conferences when held in conjunction with AC meetings is also justifiable on the same basis. (Lillehammer 1999)

1.3.11.5 Recommendations 1.3.11.1., 1.3.11.2, 1.3.11.3. and 1.3.11.4., shall not apply retroactively September 24, 1993. (De Haan 1993)

1.3.2.16. Starting 1997 up to 1999 included, the yearly membership fee of the Region is fixed at Swiss Francs 1.40.- per licensed member. However, should the Region's Executive Committee deem it necessary at its sole discretion, said yearly membership fee for the years 1997, 1998 and 1999 could be raised between a minimum of Swiss Francs 0.05.- and a maximum of Swiss Francs 0.15.- per licensed member. (Tel Aviv 1996)

1.3.2.17 Section B.1.21 of the Bye-Laws be amended by the addition of the following words at the end of Section B1.21.

“Subject to the aforesaid, the financial assistance shall be limited to a maximum of 1,500 CHF per delegation.”

This was accepted as a standing recommendation by the exact way in which it is to be built into the re-write of the Constitution and Bye-Laws is to be considered by the Working Group set up to address that subject. (Lillehammer 1999).

#### **FUND 4**

1.3.7.5 Starting 1997, it is hereby unanimously adopted that member Societies - at their sole discretion - will decide whether or not to contribute to Fund 4. Said contributions shall be on a voluntary basis only and shall be accounted as donations.

1.3.7.6 The General Conference unanimously adopts and suggests that the yearly member Societies' voluntary donation to Fund 4 in the three year period starting 1997 up to 1999 included is made on a basis of no less than Swiss Francs 0.05.- per licensed member and gives mandate to the Region's Treasury to remind all member Societies of said matter. (Tel Aviv 1996)

1.3.7.7 Member Societies wishing to donate funds to Fund 4 during the next 3-year period (starting 2000 to 2002 included), should do so in an amount no less than 0.10 CHF per licensed member per year. (Lillehammer 1999)

1.3.7.8 The recommendations of the STARS Working Group with respect to the transfer of STARS and ADP seminar costs to Fund 4, the increase of the “voluntary” levy for Fund 4 to CHF.10 per year per licensed member be approved. (Lillehammer 1999)

1.2.7.4 The General Conference unanimously adopts that the rights to participate and or to vote at general conference shall not be effected by whether or not a member Society has

voluntary made donations to Fund 4 in accordance with the recommendations 1.3.7.5 and 1.3.7.6.<sup>5</sup> (Tel Aviv 1996)

1.1.7.1 The Executive Committee should, as a matter of urgency, follow up the recent work of CEPT and, if appropriate, supply the relevant Societies with the necessary information for them to approach their Administrations on the question of a Common Licence. (Brighton 1981)

1.8.19.1 It was agreed that the current definition of the Amateur Service ('1.56, '1.57) was satisfactory and that it met all the Service's requirements whilst remaining a simple definition. It was considered that due attention should be given by FASC to the information paper produced by the Radio Amateur Satellite Corporation.

1.8.19.2. It was noted that the introduction of digital message transmission had caused confusion in the understanding of the definition of the International Communications Message Content ('25.2). It was accepted that "plain language" meant messages where the details of the code in use was published and that it should not be shown in any greater detail than at present within ITU regulations. It is the role of particular administrations to interpret this as appropriate. (Tel Aviv 1996)

1.5.17.10 It is recommended that any and all expenses related to "development", including the general costs of the STARS Working Group, the ADP Seminars and the participation of Region 1 delegates as a Regional Telecommunications Development Conference, be accounted for under Fund 4 (See attachment to doc/99/LH/C2.20.1 – page 11) (Lillehammer 1999)

1.5.8.5. It is recommended that the Common Licence Group asks all societies to support any activity to extend CEPT recommendations T/R61-01 to non-CEPT countries. (Torremolinos 1990)

1.5.8.6. It is recommended that the Common License Group shall compile and update the IARU Region 1 Administrative Handbook. Member Societies are urgently requested to provide the Common License Group with the necessary information as soon as possible and also whenever changes occur.

1.5.8.7. It is recommended to mandate the Common License Group to work out the extension of T/R 61-02 to non-CEPT countries.

1.5.8.8. It is recommended to mandate the Common License Group to work out the extension of T/R 61-02 with two new license classes. (De Haan 1993)

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<sup>5</sup> Rec. 1.3.7.5 and 1.3.7.6 deal with the non-mandatory and solely discretionary nature of donations/contributions by member Societies to Fund 4.

