

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
HELD AT THE HOTEL CROWNE PLAZA, MUSCAT, SULTANATE OF
OMAN – APRIL 21,22 AND 23, 2001.**

<u>Present:</u>	L.v.d. van de Nadort, PA0LOU Tafa Diop, 6W1KI, Elisee Bismuth, F6DRV, R. J. (Tim) Hughes, G3GVV A.Razak A.Al-Shawarzi, A41JT Ole Garpestad, LA2RR Hans v.d. Groenendal, ZS6AKV Wojciech Nietyksza, SP5FM Karl Vogele, DK9HU	Chairman Vice Chairman Treasurer Secretary Member Member Member Member Member
<u>Visitors:</u>	Tom Atkins, VE3CDM Fred Johnson, ZL2AMJ Dave Sumner, K1ZZ	President,Region 2 Chairman,Region 3 IARU Secretary

Agenda Item:

1. **Opening of the meeting**
The meeting opened at 09.00 hours on Saturday 21 April, 2001.

The Chairman asked for a Minutes Silence in memory of Alf Almedal, LA5QK, who was a member of the Executive Committee until he was elected as HF Chairman at the Conference in den Haan (1993). Due to his illness he stood down as HF Chairman at the Lillehammer Conference. Letters of condolence had been sent to Mrs Almedal and NRRL.

A message of greeting was received from the Minister of Telecommunications, H.E.Sheikh Suhail bin Mustahaid Shamas, A41SM.
2. **Apologies for absence**
It was regretted that the IARU President Larry Price, W4RA was unable to be present.
3. **Welcome to visitors**
The Chairman welcomed Dave Sumner, K1ZZ, Tom Atkins, VE3CDM and Fred Johnson, ZL2AMJ to the meeting. ZL2AMJ said he would welcome representatives from Region 1 at the Region 3 Executive Committee Meeting.
4. **Arrangements for the meeting;**
The meeting would commence daily at 08.00hrs. A ROARS reception was to be held on Saturday evening.

5. **Approval of the Agenda**
The Agenda was approved. It was agreed that all financial matters involving budgets for WG's would be dealt with under Agenda item 11.
6. **Minutes of EC Meeting 15/17 April 2000**
These Minutes were approved with the following alterations:
P5 – 11.10 : Nothing mentioned in his report
P7 - (d) Staff of PATU will move to South Africa.
P9 - Paper copy to Member Societies - Action
P10 – Agenda item 17 – on Web
P11 – Sub meetings later in meeting
7. **Matters arising from Minutes of 15/17 April, 2000**
It was emphasised that a Minute Taker was essential so that the Secretary could participate in the discussion. Arrangements are to be made for the Office Manager to attend in 2002, also in view of preparations for the General Conference in 2002.

ACTION G3GVV

VE3CDM and ZL2AMJ brought greetings from Regions 2 and 3.
(Page 2 item 8(b) iv).

The Chairman referred to the Minutes of the Tours Meeting (2000) pointing out that we are very weak in PR. Many people do not read IARU information. Some societies are ignoring IARU and going direct to their own authorities without reference to IARU policy.
8. **Secretary's Report**
The EC confirmed what was decided last year re PR.
(i) Secretariat: The decision of Lillehammer has been implemented. The Office Manager now has been given a 2-year contract under which she operates the IARU office as an independent organisation receiving a total annual fee of 48,000 CHF for which she will provide the services required for the Secretariat. Because of this, the total cost of the Secretariat has been further reduced as per the wishes of the Lillehammer Conference.
(ii) Email: Considerable savings have resulted from the use of Email, but 25 Member Societies have no email facilities, or do not wish to receive it due to the fact that they have to pay for "incoming" mail.
(iii) The contract for the leasing of the franking and weighing machines was terminated under satisfactory terms.
(iv) Region 1 News: More contributions from Member Societies are required.
(v) Region 1 representatives at meetings and conferences were requested to (a) send a summary report, in addition to the full report (b) prepare, and also to send to the Secretariat, a programme showing the location and dates of meetings they would be attending.

Confidentiality:

The originator of a document or report should determine if there is any reason to restrict its circulation to a person, or a group of persons in order to protect its sensitivity, or its confidentiality, and he should then chose the best way (e.g. conventional letter, fax, e-mail, or telephone) to maintain security. We do not go beyond the addressees until it is approved by the originator.

9. **To receive reports of EC members concerning visits to other Regions and Member Societies.**

No reports of attendance at Region 2 or Region 3 EC meetings were presented.

10. **Member Societies**

10.1 Algiers: (see STARS). Proposed meeting

A letter was received from a group in Germany called AGZ requesting IARU Membership. This letter was referred to DARC and AGZ will be informed that their letter was forwarded to DARC.

(Note: in the meantime DARC/Hans Berg have requested that AGZ will be written to officially advising them that the IARU constitution does not allow more than one Member Society in a country and that Germany already is represented by DARC).

ACTION G3GVV

Azores: The IS had received a letter from the Azores requesting a solution to a QSL Bureau problem. K1ZZ was requested to mail a copy of the letter from Azores to REP in Portugal as REP is the Society which represents the Azores. He was also requested to suggest a solution for the QSL problem.

ACTION
invited K1ZZ

Georgia: An Application from Georgia for IARU membership had been received and the form sent to them for completion.

Cameroon: There is a new representative for amateur radio in Cameroon.

UBA: Conclusion. The EC advised the IS that R1 EC has examined the petition of FRA against the UBA and the EC found no grounds for the complaints made in the petition.

Agreed that the IS write to UBA expressing the view of Region 1 who would like parties to get together for the good of Amateur Radio as a whole, and Region 1 has offered to assist with this if UBA requires a mediator.

ACTION
invited K1ZZ

Libya and Kazakstan: Application from Libya and Kazakstan – nothing heard.

Saudi Arabia: No further development with Saudi Arabia.

Bahrain: Bahrain will become more active because the Minister of Information has become an amateur.

Mongolia: Everything has been cleared.

Sierra Leone: Cassandra Davies is still living in Sierra Leone at a new address.

10.2 Follow up:

Swaziland maintain they paid their annual contribution

Libya and Gambia – no change

Liberia – EL2BA still pays for this Society

THE ABSENCE OF RESPONSE TO CORRESPONDENCE FROM AN INCREASING NUMBER OF MEMBER SOCIETIES MIGHT MAKE AMENDING OUR CONSTITUTION AND BYE-LAWS VERY DIFFICULT.

11. **Region 1 Permanent Working Bodies/Committees/Coordinators**

11.1: HF Committee and 11.2 - VHF Committee

The Executive Committee found it disappointing that both Committees had cancelled the Vienna meeting while there were documents to be discussed. In view of the acceleration of WRC-03 preparations in CEPT and ITU it would have been useful if SP5FM and LA2RR could have briefed both Committees on developments within CEPT as well as ITU level. Therefore, ON7LX requested to hold a HF-C meeting in Friedrichshafen has been endorsed by the EC and extended to VHF-C. It was therefore suggested that both committees would hold a meeting in Friedrichshafen in June 2001, partly a joint session chaired by PA0EZ for which purpose DARC had already generously offered meeting facilities, and that committee members be encouraged to submit papers.

The expenses for both Committee Chairmen would be reimbursed as usual. No commitments were approved for possible secretarial expenses.

PA0EZ and ON7LX will make the necessary administrative arrangements themselves requesting a suitable room and communicating with their respective members.

ACTION PA0EZ and ON7LX

SP5FM will attend this as it will create the opportunity to address both committees on current and relevant problems. LA2RR and IS colleagues would join him in that endeavour.

Both Chairmen were thanked for their work and their respective budgets approved.

HF Committee	2100 CHF.
VHF/UHF/Microwave Committee	850 CHF.

11.3: ARDF:

LA2RR attended the Youth ARDF at no expense to Region 1.

DL5NBZ was sponsored and attended the ARDF Contest in China (see Report p.4). This was welcomed by the EC and it was hoped that the decision by the Lillehammer Conference would be reversed.

A discussion took place on the Youth Championships. It was decided that they should be called Region 1 and NOT Region 1 “European”. The word “European” must be deleted from all references to Region 1 competitions since Region 1 consists of more landmasses than Europe. This matter is to be brought to the attention of the ARDF Chairman. Although a new, additional Championship has been agreed, the annual subsidy from Region 1 for ARDF Championships remains at CHF 1500 p.a.

Budget 2001 Agreed – total 3,400 CHF

(N.B we should have at this meeting a Budget for 2001 and a projected Budget for 2002).

The ARDF Report was accepted and the EC thanked DL5NBZ for the extensive information supplied and the EC wished ARDF well for the coming events.

11.4: RRWG:

The Report from John Bazley G3HCT was received.

G3HCT was thanked for his report and his continuing representation at RRWG meetings. Regarding Email, it is the recipient’s responsibility to distribute. (CompuServe does not support automatic acknowledgement)

Budget approved – CHF 2400 general expenses in Fund 1, and the RR6 expenses CHF 6,000 in Fund 3, plus “contingencies” in Fund 3 which are part of SP5FMs’ overall budget for the ERC.

11.5 EMC:

The EC endorsed the proposal on page 2 of Newsletter March 2001, and also the recommendation on the RF exposure safety of radio amateur transmitter stations and leaves the implementation to the EMC WG. The Budget was approved – CHF 3,400 to be split between general expenses (Fund 1) and ETSI, CEPT-SE etc. (Fund 3)”.

11.6 HST:

Report accepted. The Budget is approved – CHF 3,100 to be split as follows: General expenses CHF 600, travel Chairman of the Jury CHF 1000, and support to HST Championship 2001 organisers CHF 1,500.

The EC wished HA3NU and his Committee good luck for the June 2001 Championship.

11.7 IARU-MS:

The EC noted with pleasure the continuing effort of G4GKO and the IARUMS team. This is real and useful work, important and recognised. Government services are using and analysing the IARUMS material. References to IARUMS appear at almost every meeting of FM36 (now FM40) and FM22. The award of the IARU Medal and Certificate to Ron Roden was proposed and approved by the EC. This will be presented to him at the Region 1 Conference in San Marino.
Budget approved. 1,500 CHF.

11.8 IBP:

G3USF's reminder of the identification of beacons, in view of the new low Morse speed requirement, was noted.

The Report was received and noted with interest, and the thanks of the EC were extended to G3USF for his continuing work. No Budget was requested.

11.9 IPHA:

A Budget request was made for a new booklet.

The thanks of the EC go to PA3ADR/VK2GWI for the report and spreading the programme further. Budget approved 600 CHF.

11.10 STARS:

6W1KI still has the intention to visit the Congo and Cameroon but no actual plan is in place yet.

A41JT tried to help, F6DRV sent money last year to Hans Welens, ON6WQ now planned visit for October 2001.

Agreement in principle still stands (Budget still available), but the EC looks forward to detailed plans. In view of general situation (see also item 12, especially 12.2.1c) some stimulation of activities is needed.

Botswana: A new examination is being considered.

F6DRV note BARS was missing from the list. ACTION F6DRV

Swaziland: Being reactivated.

Libya: There has been no response to correspondence. Abubaker Alzway, 5A1A appears to be the only person in the Society.

Turkey: It was noted with regret that in spite of all Region 1 and IARC/4U1ITU attempts the equipment is still in Geneva. The problem is bringing equipment into Turkey, although the customs problem may improve.

Algeria: 6W1KI . Moral support can be given from Region 1. REF is willing to send 2 people to Algeria.

In principle the EC agreed to 5,000 CHF but STARS must put forward a detailed plan.

ACTION Hans Welens,ON6WQ

(F6DRV note all above in STARS budget).

The EC thanked ON6WQ and his SRC's and hopes they will be successful in their plans for the various projects.

11.11 AFRICOM:

Correspondence from the former co-ordinator 5N0OBA had been replied to by Secretary and PA0LOU.

A new representative for AFRICOM is required because AFRICOM is not functioning. Meanwhile it is held in suspense as the EC continues to look for someone to do this work. It is hoped to reactivate AFRICOM in accordance with the terms of reference.

11.12 EUROCOM:

Many matters are going on with reference to amateur radio and Eurocom is providing everybody with all the necessary information to react. Regulations are coming from the European Commission, affecting most of Region 1 Member Societies, enabling us to alert our specialist experts. ON4WF is also working well with other organisations both inside and outside the European community.

The EC received the report of EUROCOM and expressed gratitude for the enormous amount of work by ON4WF and his team of experts on behalf of amateur radio.

Budget request approved - 1500 CHF.

11.13 Other matters (Satellites)

ZS6AKV is to draft a letter to be sent to AMSAT groups by the Chairman expressing the EC's appreciation for their continued work in the Amateur Satellite field and to wish the OSCAR 40 ground control teams success in the endeavours to get OSCAR 40 fully operational. The representatives of Regions 2 and 3 asked to be included in the message to the AMSAT groups.

The EC also noted the success of the ARISS (Amateur radio on the International Space Station) and recognised the tremendous awareness that this is creating for Amateur Radio. It was agreed to send a letter to the Chairman of the ARISS team to express Region 1's appreciation.

ACTION ZS6AKV

12.1 ERC - IARU REGION 1 EXTERNAL RELATIONS COMMITTEE:

SP5FM introduced his extensive written report (6 pages+2 annexes). He exposed many aspects of WRC-03 preparatory work in CEPT and ITU. Inter alia, the growing credibility of IARU representatives who are being entrusted responsibilities such as chairing CEPT preparatory meetings (SP5FM), ITU preparatory meetings (W4RI and WB7CSL), drafting CEPT briefs concerning 7 MHz (SP5FM and S25 (G3HCT)), initiating and stimulating such ITU actions as Disaster Communication Handbook and Disaster recommendation (W4RA W4RI) etc. Together with the technical position achieved at CEPT-SE, CISPR, ETSI and ITU-R by DJ1ZB, G3RZP, OZ7CY, VE7PU all these achievements mutually reinforce each other, thus very careful behaviour is required to avoid uncoordinated steps that could be potentially harmful. SP5FM explained the role of fixed and mobile military communication in relation to WRC-03 agenda item 1.23 and PLC, and reported on continuing successful Region 1 involvement in CEPT Civil-Military frequency-management meetings (the 2001 Civ-Mil meeting was attended by LA2RR and SP5FM

SP5FM emphasised a potential adverse impact of WRC-03 HF issues on VHF/UHF/SHF allocation matters. This is one of the reasons why direct consultations with the Region 1 HF and VHF/UHF Committees are becoming more and more important. He elaborated also on further steps undertaken to extend implementation of the 136 kHz allocation. A great deal of attention has been focused on “manpower” aspects. Under this heading SP5FM pointed out the valuable help he is receiving from LA2RR who, however, is facing severe professional barriers limiting his flexibility in attending meetings, but expects more time available in the near future. It is however a rule that highly qualified professionally active persons usually have little time available.

(a) and (b) Requirements:

Persons attending meetings as a minimum should have a wide outlook not limited to HF only or to VHF only; have a balanced manner appreciating the interests of other radio services and being capable of contributing constructively to the work of bodies, dealing also with non-amateur matters; not be restricted to Region 1 only but look after interests of the entire amateur community. In Region 2, activities include involvement in CITEL especially in its PCC3, particularly with reference to 7 MHz harmonisation. In Region 3, VK3ADM is involved in work with APT, whilst ZL2AMJ is Chairman of one of New Zealand's preparatory groups, inter-alia dealing with amateur radio matters. K1ZZ introduced the 7 MHz Strategy booklet, referring in particular to page 2 “IARU Objectives”.

12.2.1.c:

SP5FM commented that we know from experience that it is good to have an amateur in a national delegation, especially if his position is strong enough to influence his delegation; further we need to identify persons in a delegation who are radio amateurs. It is extremely helpful if a person who is competent is invited to join a national and/or multinational/regional WRC Preparatory Group.

ZL2AMJ pointed out two problems: (1) locating suitable persons, (2) getting those persons trained, and prepared to be present and to vote at the right time. PA0LOU again emphasised that the purpose of ADP was identifying persons and getting those persons on to delegations, adding that the FOLLOW UP

HAS NOT YET BEEN DONE. A letter is to be sent to all Member Societies, calling for direct action, and finding where there are countries without amateur representation of adequate quality.

ACTION G3GVV.

c. The EC after lengthy discussion on preparation decided on the following:
(i) The R1-ERC will start formulating a number of points, to be discussed with suitable persons at upcoming occasions, primarily Friedrichshafen, in order to identify persons who might possibly be involved of the IARU delegation at WRC 2003 and preparations thereto, on behalf of amateur services.

ACTION SP5FM

(ii) DK9HU will, via DARC, try to identify persons in the former Soviet Union who could be of assistance.

ACTION DL9HU

(iii) ZS6AKV and 6W1KI must try to revise the list of already trained persons via the ADP programme, and reactivate others for the purposes mentioned in (i) and (ii).

(iv) A41JT is to investigate what similar actions can be reactivated in the Middle East.

ACTION A41JT

PA0LOU will write to all Region 1 Member Societies re the 7 MHz situation, including reference to the CITELE position.

ACTION PA0LOU.

(d) PATU meeting takes place on Monday 23 April, from which ZS6AKV will get a report. After change from PATU to ATU this is in a state of development and ZS6AKV will continue monitoring development and will report, when necessary.

ACTION ZS6AKV

ABOVE POINTS ARE CONSIDERED BY THE EC TO BE A FIRST PRIORITY OF ACTION TO BE TAKEN.

12.2.2 CEPT RR-WG February 5-9 (1) reciprocity (2) 5 wpm. N.B. 5 wpm not yet approved by all 44 countries.

ZL2AMJ said that the motion passed at Darwin was a Recommendation to the AC re S25, adding that it is desirable to (1) eliminate banned countries (2) to permit universal roaming (3) establish universal global qualifications (4) agree on morse code speed.

The EC decided, after a lengthy discussion about the IARU policy in regard to S25 and the M-QUAL recommendation, to request the IS to formulate a document explaining the background again for S25 and what the Member Societies are supposed to tell to their administrations. This because the focus on the "Morse yes – Morse no" issue has now brought forward, as reported repeatedly by G3HCT, the danger that some administrations will just forget about S25 totally and only agree to drop the Morse code requirement from the existing S25. K1ZZ was asked to produce such a paper as quickly as possible (after clearing it with W4RA) also in view of a CEPT RR6 meeting which will be held in Finland between May 21-24 where G3HCT again will be asked

what exactly is the IARU position, followed shortly thereafter by full plenary WGRR meeting in Bergen early June.

ACTION invited K1ZZ

- a. K1ZZ gave an explanation of what is involved in S19.
- b. CITELE. There is a similarity between CEPT and CITELE reciprocal arrangements, or acceptance of CITELE in CEPT countries.

Discussing the matter of possible co-operation between CITELE and CEPT, TR61 and TR62 licensing system, the following discussion pointed out that the present CEPT system is open to any country in the world and it is therefore not likely that CEPT would answer CITELE's request, positively, for this would involve revising the CEPT system completely. Amateurs in R1 are in talks between the two organisations and this could lead to more R2 amateurs able to operate within R1 without the necessity of reopening the discussions on the licensing system. A possible adoption of the IARU document concerning S25 could solve the whole problem.

12.2.3.

Standardisation & EMC:

- (a) General (no discussion)
- (b) Status report on recent EU proposals and decisions (no discussion)
- (c) Many tests on pacemakers have been made for 3 types of modulation. The tester was unwilling to reveal the source of the pacemaker. Our gratitude to DARC was expressed via DK9HU.

(d) PLC

Three parties are interested, HF, EMC, and political. The only Member Societies actively involved are DARC and RSGB. PA0LOU stated that it is not for the full EC to deal with details, and there should be a co-ordinator for different parties. PA0LOU suggested DK9HU to be the central point. SP5FM explained that OZ8CY has already assumed responsibility as R1ERC technical rapporteur on PLC. LA2RR suggested OZ8CY to remain as technical co-ordinator and DK9HU as EC Member co-ordinator. This was agreed as to the principle, although naming of these functions should be considered afterwards for consistency with structure of permanent specialised bodies.

- (e) G3RZP experience from attendance at CEPT-SE meetings suggested the need for Region 1 attendance at some of these meetings. SP5FM mentioned that there are also other meetings to be covered such as CEPT SRD-MG and there are ongoing consultations who would undertake permanent responsibility for these. PA0LOU checked with PA0EZ who is available to attend. SP5FM is to implement this.

ACTION SP5FM

12.2.4.

- (a) ADP already dealt with.
ADP Seminar 2001 Middle East – this has been put in abeyance until follow up of previous seminar has been cleared up
- (b) Strategic Plan for Africa – nothing new from the IS.

Amateur Radio Administration Courses in Africa – there is good contact with the ITU Telecom Bureau and Director M Toure. Mozambique represents a real national need, though it has no specific arrangements yet. Region 1 could advise on the Course and Instructors. Egypt, Jordan, Lebanon, Djibouti and Oman are all possible venues, particularly the last named. 6W1KI will be the organiser/coordinator.

ACTION 6W1KI

(c) Radio Africa 2001. SP5FM will disseminate information later. 6W1KI suggests sending a paper.

ACTION SP5FM

12.3. To discuss other ERC matters:

G3PSM is already involved in CEPT-FM40. Other ERC members are being invited and some of them are inclined to assume more definite and detailed responsibilities.

A great deal of work at CEPT and ITU for defence of amateur services in general and particularly for WRC 2003 has been carried out. PA0LOU expressed thanks to SP5FM and his collaborators for all work done.

13. **Internal Working Committees of the Region 1 EC:**

13.1: Telecom – South Africa: There will be no cost for stand space, but the material must be rented. Money is available, and sponsorship would be investigated. Financially we are able to participate – EC agreed Region 1 should participate.

The stand is to be manned by A41JT, 6W1KI, and ZS6AKV.

- Exhibition committee is to work out a plan and programme
- A financial limit of 25,000 CHF was agreed.
- If it is not possible to work within the limit, including the travel of the EC member, the matter is to be referred to the AC
- The Exhibition Committee is to come up with a . detailed programme.
- K1ZZ said the funds are available.
- An AC member will attend.

13.2: Internal Financial Committee

It was noted that we must continue to try to find new and additional sources of money, including sponsorship. The Treasurer, who was charged by the Tours EC meeting to investigate, reported that he found no solution to this problem. There are two possible sources (a) membership, to whom we have to explain the need, (b) external sources such as the European Commission and/or the United Nations which may have secondary funds for assisting developing countries. In this connection, the EC recorded its pleasure and acknowledged the action that VERON had taken by contributing 2500 GLD (CHF 1500) to sponsor a delegate from a small society to come to the next Region 1 Conference; this is intended for travel assistance.

REF has taken similar action.

Thus, it was agreed that we have to continue to find ways of obtaining sponsorship, that the EC will investigate all possibilities, and that the presentation of documentation for proposals, how much is required, and a plan of action, are all important..

ACTION: ALL EC

13.3. Public Relations:

- Region 1 PR Committee: World Amateur Radio Day – the choice of date could be improved. The occasion needs more activation by Societies.
- PR is not our strong point. PA0LOU urged the PR committee to set to work and develop material and ideas which are workable.
- SP5FM said we have excellent specialised bodies, their achievements are little known outside and each of them should appoint its own PR representative.
- DJ6TJ offered to assist ZS6AKV in providing information for the Web page. The offer was accepted.

PA0LOU said that the PR committee must come up with an action plan. LA2RR is unable to continue as a member; his place will be taken by PA0LOU.

13.4 STARS

DARC has 8000 CHF in its budget for STARS for a specific project.

14.

Operational Matters

- World Amateur Radio Day – already discussed.
- IARU Contest - 14/15 July 2001. PA0LOU drew attention to the requirements imposed by ARRL for a compulsory computer programme which is not universally in use for those who send in electronically prepared logs. This forces competitors to use a different programme from what they already might be using. Although the EC understands that ARRL would like to use a uniform standard, this should not be a compulsory requirement for an IARU contest. The IS has been made aware of this problem.

15.

IARU Region 1 Conference 2002 – San Marino

- Secretariat will start necessary administration
- For the preparation of the Conference, it is necessary that the Secretariat gets to know the environment and equipment which is to be there. The next EC meeting will be held in San Marino.
- The Office Manager will attend the next EC Meeting, agreed unanimously.
- No further communication has been received from San Marino
All correspondence must be sent via Region 1 Office (NOT via IARU reflector).
- Assistance re format: A Template of simple computer format is to be used. All papers will have a conference serial document number, and a sub-body e.g. committee/working group document sub-number.

- The Lillehammer General Conference had decided that all conference documents should be distributed electronically. The EC agreed that this indeed would be economical. However, there is a risk that not all delegations will arrive with the proper complete documents. It was decided by the EC that the Secretary will circulate a questionnaire to the Member Societies (both by email and by post) requesting them to inform Region 1 by return who can receive the documents by electronic means and who needs to receive them by mail.
- Only one copy of the Conference papers will be sent to each Member Society, who will be responsible for distributing documents to their delegates. ACTION G3GVV

15.1a: Preparatory work:

Conference Opening. It is intended to invite the ITU-HQ , CEPT-ERC and possibly the ATU-HQ to send a representative to participate in the opening ceremony.

ACTION:G3GVV,SP5FM,ZS6AKV

15.1b: CAM-WG:

The CAM WG is supposed to incorporate points made at the Lillehammer Conference. PA0LOU said that the Election Rules of the EC should be revised, so that candidates are known before the Conference. However, it requires two-thirds majority of member societies to amend the Constitution, one-half to amend the bye-laws; and a simple majority to amend Recommendations.

A reply to OY1A is to be sent saying we have received the interim report and await a further development.

ACTION G3GVV

16. IARU Administrative Council Matters.

16.1 Summary Record of 2000 Meeting:

The EC has received the Summary records of AC in Tours and Darwin, and no further discussion was necessary.

16.2 Region 1 Proposals for 2001 AC Meeting (Guatemala):

Secretary is to write to the Chairman of HF and VHF WGs asking if they have any papers to submit. All papers are to be sent to the Secretary and Region 1 Office.

ACTION G3GVV

(i) World Amateur Radio Day. ZS6AKV will draw up suggestions

(ii) ITU AFRICA Telecom: ZS6AKV will forward dates

(iii) Access to 136 kHz. SP5FM will forward information

ACTION ZS6AKV &
SP5FM

16.3 To nominate the two EC members to the AC for Region 1 and the two alternates.

The EC decided that in view of preparations for WRC 2003, and the necessary planning for the future on a long term, that a third person for the AC meeting is appropriate. PA0LOU and G3GVV were appointed, with LA2RR as the alternate. SP5FM was proposed, but was unable to accept. If LA2RR is unable to attend, the second alternate is DK9HU.

16.4: Any other AC matters

The dates of the AC Meeting are Saturday 6, Sunday 7 and Monday 8 October, 2001.

17. List of special responsibilities of EC members

Delete LA2RR from PR Committee and substitute PA0LOU, DK9HU as EC Member responsible for general PLC matters, while technical responsibility remains with OZ8CY.

18. Update calendar of event

Invitation to R3 EC Meeting – see paper from ZL2AMJ.

It was very much regretted that because of the financial restraints imposed at the 1999 Region 1 Conference, the Region 3 invitation could not be accepted.

DARC AGM	11-13 May	PA0LOU
UBA	19 May	PA0LOU
Friedrichshafen	29-30 June-1 July,	PA0LOU,F6DRV, AJ4JT G3HCT and SP5FM
	If an HFC-VHFC meeting indeed will be held.	
HST Championships	6-10 June	
R3 Directors	30 Aug - 1 Sep.	
ARDF Championships	September	F6DR
Region 2 EC Meeting	29 September a.m.	PA0LOU, G3GVV
Region 2 EC Meeting	30 September a.m.	PA0LOU, G3GVV
R2 Conference -	1-5 October	PA0LOU, G3GVV
AC Meeting -	6-7-8 October	PA0LOU,G3GVV,LA2RR
TELECOM	November	6W1KI, A41JT ,ZS6AKV

19. Financial Matters:

19.1. Noting the report from the Treasurer, noting some details have to be more extensive and some have to be reallocated to various funds, the balance sheet has to be revised before 15 May, 2001. The revised balance sheet will be sent to Member Societies. That work will be done between the Treasurer, Chairman and various EC members.

ACTION: F6DRV, PA0LOU,EC

19.2 Budget for 2001

19.2.1. When the date of meetings is changed from one year to the next, that matter will be recorded.

19.2.2. It was agreed that the Treasurer amends the budget for 2001 with the assistance of PA0LOU, after which it will be circulated to the FAG first and afterwards to the Member Societies for their approval.

Because of the fact that the downward trend in the membership figures continues it was decided to base the budget for 2001 on a 2% decline in those figures compared to 2000.

ACTION: F6DRV, PA0LOU

19.2.3. The budget should have been circulated in January 2001, but that is impossible because Member Societies do not then know their membership numbers.

19.2.4. The Treasurer must inform the FAG why the requirements of the Lillehammer Conference have not been met.

ACTION: F6DRV

19.2.5. The Questionnaire re Membership numbers must be expressed clearly and simply. It must be sent as a WORD document and then repeated as an rtf file. There must be a reminder after 30 days with a new deadline, EC members are to be notified of non-paying Member Societies.

ACTION:G3GVV
SECRETARIAT,
F6DRV

19.3. (a) Book keeping is being done at REF Headquarters

(b) It was agreed that more detail is required.

19.4 Preliminary Draft Budget for 2002. This can only be done after the 2001 budget is finalised and has been approved.

19.5 Treasury liaison with the FAG

19.5.1 There has only been one contact with the Chairman of FAG, and that was in February 2000. Since then, there has been no further contact. The Chairman of the FAG has not responded to letters from the Treasurer. It has been reported that members of the FAG have not always been kept informed, nor have they always been consulted.

19.6. Internal Financial Rules:

There is no reason for any changes.

19.6.2. The per diem allowance is unchanged. (It is presently practically unused due to division of responsibilities between Region 1 and IS).

19.6.3. The car allowance is unchanged

19.6.4. The EC recorded its satisfaction with the work being done by the Treasurer.

20. Date and venue for the next EC meeting:

The next EC meeting will be held in San Marino. Proposed dates are: 26-27-28-29 April, 2002.

The San Marino Society is to be informed that the EC Meeting must be held in the same hotel as the Conference is to be held.

ACTION G3GVV

19 Courtesies

All present heartily thanked ROARS and especially A41JT for their generous hospitality and the excellent arrangements they had made for the meeting.

The Chairman also thanked guests for their useful contribution to the success of the meeting.

There being no further business the meeting closed at 17.05 on 23 April, 2001.

Signed.....

Date