In attendance: G3BJ, 9K2RR, PB2T, HB9JOE, IV3KKW, SM6EAN, DH3JW, F4GKR, Z32TO, LA2RR, DF5JL, ON4AVJ, PA2DW, LA9QL, OE1MHZ, EI3IO, G4SJH, EI8BP

1. Handover to those newly appointed
   1.1. EMC Committee and SRLC have started the handover process. VHF/UHF/MW Committee will start handover soon.

   1.2. Related actions
       1.2.1. Update address list. Action PB2T
            An updated list was sent 29 October 2020
       1.2.2. Mailing lists. PB2T to verify with newly appointed chairs after handover.
       1.2.3. Website. SM6EAN will make admin accounts for new chairs after having received an updated address list.
       1.2.4. GoToMeeting. Chairs can schedule their own meetings at www.gotomeeting.com
       1.2.5. Expense claims. PB2T to send Expense policy and claim form to new chairs and coordinator.
       1.2.6. Document storage. PB2T to provide links for Google drive. G3BJ, SM6EAN, IV3KKW and PB2T will discuss if the current Google Drive meets our needs. Specific folders with different sharing arrangements will be required.

2. Review of Google Forms feedback on VGC and written comments
   The feedback received was discussed. It was agreed to provide feedback to the MS. Draft feedback will be prepared by SM6EAN, IV3KKW and F4GKR. A first response should be available after the weekend (2 Nov).
   Items to be addressed include Nemovote and C5.

3. Other comments on VGC from EC members
   • Documents should be peer-reviewed before they are submitted
   • Documents marked for info or action should be treated as such
   • Documents that don’t meet the minimum requirements should be sent back to the originator.

4. Review of specific actions from the VGC – allocation of follow-up responsibility.
   4.1. Committees C4, C5 and C7 will transfer their recommendations to their respective handbooks or take committee actions.
       • Discussion between C5 and SRLC Chair needs to take on C5 recommendations dealing with 23 cm. PA2DW & G4SJH
       • C5_Rec 11 interest groups needs to be discussed with the EC and (future) TWG. G3BJ
- C5_Rec 17 on innovative modes needs careful consideration.  
- PE1ITR has started his work on the contest robot.

4.2. C2 recommendations have been completed

4.3. C3 recommendations. **G3BJ and PB2T** to process C3 recommendations

- Prepare C3_Rec_01 for postal ballot
- Update ToR on web (**PB2T**), including suppression of CW heritage and move to HF managers HB.
- TWG: **G3BJ and F5DJL** (incl C5 Rec 11)
- C3_Rec_08 QSL practice. 1st step ARI to raise the matter with societies concerned. Then it may be necessary for G3BJ to intervene with the societies concerned.
- Suppress AROS – amend Standing Recs.  
- C3_Rec_10 suppress “from RTO’s”. It is now up to MS to still lobby where appropriate
- C3_Rec_11. It was suggested to approach HB9AMC as chair. **HB9JOE** will check
- C3_Rec 12 (ARDF championships) was discussed.
- MS will be notified on progress.
- G3BJ will speak with new Youth WG chair

4.4. There are no specific SRLC and PRC issues. Joint annual virtual meetings will be held, possibly the C7/PRC cooperation can serve as model (EMC directive)

5. Workshop 2021 – contingency plan (if we can’t meet).

5.1. It was felt to be too early to have confidence if and when an in-person GC will take place. We will leave option for both a virtual and an in-person workshop. **F4GKR and G3BJ** will continue discussions with Chris Deacon on the options for 2021 and possible virtual sessions prior to autumn.

5.2. Additional papers for GC2021. Stream chairs were encouraged to resolve their regular business in regular dialogue out of the 3-year cycle. No C4, C5 and C7 issues will be on the agenda for the 2021 Workshop.

5.3. There will be a renewed call for papers once the workshop plans are further developed.

6. Meetings schedule 2021 and workplan

6.1. The EC+ was asked to take a look at the previous (2020) workplan and to submit their workplan items for 2021 within two weeks (12 November 2020)  
6.2. Increase virtual EC meetings. The EC agreed to have virtual meetings every 3 months. The first meeting will be held early December 2020

7. AOB:

7.1. G4SJH raised the use of twitter. **PA2LS** to discuss with G4SJH to get insight on how Twitter can influence high level people in ITU and RTO’s. F4GKR and IV3KKW have access to our Twitter account.

7.2. A related item is the use of a Youtube channel. This will be discussed with **PA2LS**.

7.3. G3BJ is looking for assistance in editing mp4files, downloaded from VGC. Some are suitable for wider circulation.